



Instruction: Recording Voice Messages

1. Preparation

- Make sure your text is ready
- Keep the message short and clear
- Record in a quiet environment
- Speak clearly and at a steady pace

2. Recording the message

- Call 023 751 0867
- Follow the spoken instructions
- Record your message
- Press # when you are finished

3. Choose an option

- 0 = save
- 1 = record again
- 2 = listen to your message

Important: After listening, always press 0 to save your message.

4. Confirmation

Send an email to support@t-portal.nl
Please mention the period in which the message should be active.

Contact

E-mail: support@t-portal.nl

Phone / WhatsApp: +31 23 751 0860